

REQUEST FOR COUNCIL ACTION

MEETING
DATE: 1/21/04

13

AGENDA SECTION: CONSENT AGENDA	ORIGINATING DEPT: ADMINISTRATION	ITEM NO. D-4
ITEM DESCRIPTION: 2004 COMPENSATION FOR DEPARTMENT HEADS		PREPARED BY: S. KVENVOLD

The City department heads are a non-union group that does meet as a "meet and confer" group to present compensation requests.

The 2004 compensation recommendation for the department heads is as follows:

1. A 3% increase in base pay for the department heads with a corresponding adjustment to the pay ranges, effective January 1, 2004.
2. The department heads would be eligible for a pay for performance increase of 0 – 1 ½% dependent upon an evaluation of their performance on their anniversary date.
3. Personal Leave Time to be awarded as follows:

Years of Service

0-3

3-5

5-7

Personal Leave Hours

28 hours

36 hours

48 hours

This is the same as awarded in 2003

COUNCIL ACTION REQUESTED:

Request a motion approving the 2004 compensation for department heads as recommended.

COUNCIL ACTION: Motion by: _____ Second by: _____ to: _____

14